



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

#### Executive and Key Decisions for the period 1 June 2021 - 30 September 2021

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<b>Conf/Non-Con</b>	<b>Decision to be taken by/Date</b>	<b>Key Decision</b>	<b>Subject</b>	<b>Portfolio and Contact Officer details/Author</b>	<b>Principal Groups &amp; Organisations proposed to be consulted prior to making the decision and the means of consultation</b>	<b>Background Papers (All Papers are available for inspection via the Contact Officer)</b>
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Open	<b>Cabinet 17/06/21</b>	No	Tamworth Community Safety Partnership Plan 2020-2023 (2021 Update) To endorse the priorities and actions identified for 2021/22 update to the Tamworth Community Safety Partnership Plan	Portfolio Holder for Regulatory & Community Safety Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk	Infrastructure Safety and Growth Scrutiny Committee	Tamworth Community Safety Partnership Plan 2020-2023 (2021 Update)
Open	<b>Cabinet 17/06/21</b>	Yes	<b>COUNCIL HOUSING GARAGE SITES</b> This report sets out a series of proposals relating to the various council housing garage sites dispersed across the council housing estates in Tamworth.	Portfolio Holder for Assets and Finance Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk	The project plan will include a detailed local consultation process appropriate for each site. Neighbourhoods team	<b>COUNCIL HOUSING GARAGE SITES</b>

Open	<b>Cabinet 17/06/21</b>	Yes	Future High Street Fund: Terms of Reference To describe the purpose, scope and governance arrangements associated with the delivery of the Future High Street Fund.	Leader of the Council Anna Miller Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk		Future High Street Fund: Terms of Reference
Open	<b>Cabinet 8/07/21</b>	No	Quarter Four 2020/21 Performance Report	Leader of the Council John Day, Anica Goodwin Knowledge, Performance and Insight Co-ordinator john-day@tamworth.gov.uk, Executive Director Organisation anica-goodwin@tamworth.gov.uk		Quarter Four 2020/21 Performance Report

Open	<b>Cabinet 8/07/21</b>	Yes	Capital Outturn Report 2020/21 To advise members on the final outturn of the Authority's Capital Programme for 2020/21 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2021/22	Portfolio Holder for Assets and Finance Lynne Pugh Assistant Director Finance lynne-pugh@tamworth.gov.uk	Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT Budget Managers / CMT	Capital Outturn Report 2020/21
Open	<b>Cabinet 8/07/21</b>	Yes	Dry Recycling Contract renewal	Portfolio Holder for Heritage and Performance Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk		Dry Recycling Contract renewal

Open	<b>Cabinet 8/07/21</b>	No	Homelessness and Allocations Policy Update To amend and assess the impact of the allocations policy 2020 following updated Govt' guidance and to set out retrospectively the successful award of Rough Sleeping Initiative funding that has been allocated to the Council.	Sarah Finnegan, Tina Mustafa Head of Homelessness & Housing Solutions, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk		Homelessness and Allocations Policy Update
Open	<b>Cabinet 8/07/21</b>	Yes	Local Development Scheme and Local Plan Timetable Cabinet approval is sought for the publication of the latest Local Development Scheme which sets out a timetable for the development of a new Local Plan for Tamworth.	Portfolio Holder for Regulatory & Community Safety Richard Powell Planning Policy and Delivery Officer richard-powell@tamworth.gov.uk		Local Development Scheme and Local Plan Timetable

Open	<b>Cabinet 8/07/21</b>	Yes	CIL Discretionary Social Housing Relief Approval is sought for the adoption of discretionary social housing relief from CIL to allow discount market sales to benefit from the same relief as other forms of affordable housing.	Portfolio Holder for Regulatory & Community Safety Richard Powell Planning Policy and Delivery Officer richard-powell@tamworth.gov.uk		CIL Discretionary Social Housing Relief
Open	<b>Cabinet 8/07/21</b>	Yes	Write Offs Write Offs 1 April 2020 to 31 March 2021	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs
Open	<b>Cabinet 8/07/21</b>	No	Welcome Back Fund A report detailing the proposed plans for the Government funded Welcome Back Fund	Portfolio Holder for Economy and Waste Matthew Fletcher Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk		Welcome Back Fund

Open	<b>Cabinet 8/07/21</b>	No	Sculpture Trail	Leader of the Council Andrew Barratt Chief Executive andrew- barratt@tamworth.gov.uk		Sculpture Trail
Open	<b>Council 20/07/21</b>	No	Annual Report of the Audit & Governance Committee - 2020/21	Andrew Barratt Chief Executive andrew- barratt@tamworth.gov.uk		Annual Report of the Audit & Governance Committee - 2020/21
Open	<b>Council 20/07/21</b>	No	Scrutiny Committee 2020/21 Annual Reports	Anica Goodwin, Jo Hutchison Executive Director Organisation anica- goodwin@tamworth.gov. uk, Democratic Services, Scrutiny and Elections Officer Jo- Hutchison@tamworth.go v.uk		Scrutiny Committee 2020/21 Annual Reports

Open	<b>Cabinet 29/07/21</b>	Yes	Leisure Services To authorise the Assistant Director Operations and Leisure in consultation with the Portfolio Holder to enter into contract with the most economically viable quotation received for the Council's Leisure Strategy, Indoor and Outdoor Sports Strategy, and the refurbishment of the Castle grounds tennis courts.	Portfolio Holder for Environment and Leisure Sarah McGrandle Assistant Director Operations and Leisure sarah-mcgrandle@tamworth.gov.uk		Leisure Services
Exempt	<b>Cabinet 29/07/21</b>	Yes	Recovery & Reset Programme Update Cabinet approved the framework for the Council's response to the Covid-19 Pandemic on the 22/10/20. This report will detail progress across the Programme and agreed Projects	Leader of the Council Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk		Recovery & Reset Programme Update



Open	<b>Cabinet 29/07/21</b>	No	Tamworth Community Grants New process for allocation of Council community grant funding	Portfolio Holder for Economy and Waste Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk		Tamworth Community Grants
Open	<b>Cabinet 29/07/21</b>	No	Investment in Town Hall resources to facilitate the delivery of on-line meetings Report to identify the investment required within the Town Hall in order to be able to effectively deliver a range of hybrid on line meetings	Portfolio Holder for Finance and Customer Services Anica Goodwin Executive Director Organisation anica-goodwin@tamworth.gov.uk		Investment in Town Hall ICT Infrastructure and Equipment
Open	<b>Cabinet 19/08/21</b>	Yes	Write Offs Write Offs 1 April 2021 to 30 June 2021	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs

Open	<b>Cabinet 19/08/21</b>	Yes	<p>Budget and Medium Term Financial Planning Process 2022/23</p> <p>To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2022/23</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>		<p>Budget and Medium Term Financial Planning Process 2022/23</p>
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Open	Cabinet 19 Aug 2021  <b>Council 21/09/21</b>	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2020/21</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2020/21, and the actual Prudential Indicators for 2020/21.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow Head of Finance joanne-goodfellow@tamworth.gov.uk</p>		Annual Report on the Treasury Management Service and Actual Prudential Indicators 2020/21
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Open	<b>Council 21/09/21</b>	Yes	Pay Policy Statement 2021 Pay Policy Statement 2021	Leader of the Council Jackie Noble, Zoe Wolicki Head HR and Organisational Development Jackie-Noble@tamworth.gov.uk, Assistant Director People zoe-wolicki@tamworth.gov.uk		Pay Policy Statement 2021
Exempt	<b>Cabinet 11/11/21</b>	Yes	Homelessness Winter Relief 21/22 update Homelessness Update	Portfolio Holder for Social Housing and Homelessness Prevention Sarah Finnegan, Tina Mustafa Head of Homelessness & Housing Solutions, Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk		Homelessness Winter Relief 21/22 update

**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

<b>1</b>	Information relating to any individual.
<b>2</b>	Information which is likely to reveal the identity of an individual.
<b>3</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>4</b>	Information relating to any consultations or negotiations, or contemplated

	consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
<b>5</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>6</b>	Information which reveals that the authority proposes  (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or  (b) to make an order or direction under any enactment.
<b>7</b>	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

